

## Western High School Midterm Exam Exemptions Instructions for Students and Parents

### WHO TAKES MIDTERM EXAMS?

As per School Board Policy 6000.1, a student may be exempt from the midterm and/or final exams in a high school course under the following criteria:

- (1) The student earns a grade of "B" or better in all marking periods of the respective high school course during the semester of the exemption.
- (2) The student may waive eligible midterms or final exams for up to one-half all high school or higher level courses on the student's regular school day schedule,
- (3) AP/IB/AICE midterms cannot be exempted; however, the student may exempt the final exam). Teachers are encouraged to give an alternate assessment in lieu of a traditional final exam.
- (4) Dual enrollment midterm and final exams may not be exempted.
- (5) The statewide, standardized EOC assessments, required by statute, are not eligible for exemption; however, the student may exempt the midterm exam.
- (6) Midterm and/or final exams cannot be retroactively exempted once the student takes the exam.

### HOW WILL STUDENTS ACCESS AND SUBMIT EXEMPTION FORMS?

- (1) Students will access Midterm Exemption forms through a link using Microsoft Forms beginning 11/30/21
- (2) The link to the Midterm Exemption Microsoft Form is <https://forms.office.com/r/E5Urbjhs9p>
- (3) Students must be signed into their Single Sign-On (SSO) account to access the form.
- (4) Students may only submit the form once. All selections are final.**
- (5) Teachers will conference with students to discuss exemption status.
  - a. Review grades for each quarter
  - b. Determine whether the student has outstanding assignments or assessments that would prevent them from approving your exemption
  - c. Advise student whether the exemption request will be approved.

### WHEN CAN STUDENTS ACCESS THE EXEMPTION FORM? WHEN IS IT DUE?

| Link Opens | Discuss Exemption Status w/ Teachers | Link Closes    |
|------------|--------------------------------------|----------------|
| 11/30/21   | 11/30/21 – 12/7/21                   | 12/7/21 @ 5 pm |

### WHAT IF STUDENTS APPLY FOR AN EXEMPTION, BUT THEY DON'T QUALIFY?

If the second quarter grade falls below a "B" due to additional tests/quizzes/assignments, etc., the exemption will be withdrawn and it is the student's responsibility to study and be present for the exam.

### WHAT GRADES ARE ENTERED IN PINNACLE WHEN A STUDENT EXEMPTS A MIDTERM?

The chart below shows the exam grade and the semester grade that result from exemptions.

| Quarter Grades  |                 | Exam Grade             | Semester Grade           |
|-----------------|-----------------|------------------------|--------------------------|
| 1 <sup>st</sup> | 2 <sup>nd</sup> | (w/ exemption applied) | (with exemption applied) |
| A               | A               | A                      | A                        |
| A               | B+              | B+                     | B+                       |
| A               | B               | B+                     | B+                       |
| B+              | A               | B+                     | B+                       |
| B+              | B+              | B+                     | B+                       |
| B+              | B               | B                      | B                        |
| B               | A               | B+                     | B+                       |
| B               | B+              | B                      | B                        |
| B               | B               | B                      | B                        |

### IF MY CHILD EXEMPTS THE AFTERNOON EXAM (PERIODS 2,4,6,8), DO THEY NEED TO SIGN OUT?

Yes. A signed permission form with a copy of the parent/guardian license is required to leave campus. The form may be accessed on our school website, [www.browardschools.com/western](http://www.browardschools.com/western).